


## STATE REGISTRAR NOTICE

<b>Subject:</b>  Guidance on the Electronic Reporting of Live Births	<b>Type:</b>  <input checked="" type="checkbox"/> Regular <input type="checkbox"/> Transitory	<b>Number:</b>  <p style="text-align: center;"><b>2021-08</b></p>
<b>Date Issued:</b>  September 9, 2021	<b>Audience:</b> Birthing Facilities And Electronic Birth Reporting Users	<b>By Direction of:</b>  Audrey Marrocco State Registrar

With the launch of eVitals, the Bureau of Health Statistics and Registries (BHSR) has updated the Report of Live Birth used in Pennsylvania for reporting newborn births to the Pennsylvania's Birth Registry. This updated form is the basis of the design of the electronic birth registration system available through eVitals.

BHSR has published the following guidance document and data collection forms to assist licensed healthcare facilities and midwifery practices to report newborn births in accordance with the revised Report of Live Birth:

**[Pennsylvania's Guidance on Reporting Live Births for Newborns](#)** – This document outlines the requirements as established by Pennsylvania's Vital Statistics Law in reporting live births to Pennsylvania's Birth Registry within 10 days of birth. The following forms and data collection standards are outlined in this guidance document.

- **[Birthing Parent's Worksheet](#)** – This worksheet includes the information that should be collected from the birthing parent or an informant if the birthing parent is unable to complete the worksheet.
- **[Birth Facility Worksheet](#)** – This worksheet includes medical and health information collected from sources such as the birthing parent's prenatal care record, labor and delivery forms, admission history and physical, and delivery record.
- **[Gestational Carrier's Worksheet](#)** – This worksheet includes the information that should be collected from the gestational carrier or an informant if the gestational carrier is unable to complete the worksheet.
- **[Supplemental Report of Live Birth for Intended Parents](#)** – This form is used to report the intended parents of a child carried and delivered by a gestational carrier. Once received by BHSR, this form is compared to a pre-birth court order that is submitted to BHSR to establish parentage of the newborn.
- **[Affidavit of Birthing Parent to Register Child's Parent Other Than as Spouse](#)** – This supplemental form is required under the Vital Statistics Law when a married birthing parent decides to not name a legal spouse as the other parent of the child.

- [\*Acknowledgement of Paternity for a Child Born to an Unmarried Woman\*](#) – This supplemental form is used to establish parentage of a child born to an unmarried birthing parent. For additional guidance on how to complete this form, contact the Pa Department of Human Services, Bureau of Child Support Enforcement.

The following student training manuals are accessible to authorized users of eVitals and available through the eVitals Help Menu:

- [\*Facility Administrator Student Training Manual\*](#) – This student training manual provides information on setting up new users at a facility or midwifery practice, editing user profiles including licensure information, viewing a user’s login history and managing birth cases in the request to abandon queue.
- [\*Reporting of Live Births Student Training Manual\*](#) – This student training manual provides information in navigating the eVitals application, reporting new live births, reporting variances based on parentage of the newborn, submitting amendments to a birth record, abandoning or voiding birth cases, managing birth cases through queues, and running reports in eVitals.

**Contact Information:**

Vital Events Stakeholder Hotline

Phone: 800-323-9613

Website: [Reporting of Live Births](#)

Live Birth Registry: [ra-dhEBRS@pa.gov](mailto:ra-dhEBRS@pa.gov)