

User Search

NOTE: Funeral home administrators can only view Funeral Director and Funeral Home Support Staff accounts. Medical facility/ME office administrators can only view Medical Certifier and Medical Facility Support Staff accounts.

Click the Use Select Securi	search: e rs Fast Link on your ⊢ i ty → Users from the `	Home page, or Table Maintenance menu	Main Reports Table Main Pennsylvania Depa Fast Links	ienang irtmæ ^k
2 To locate a currentl Username and/or L Current button.	y active account, ente ast Name and click th	er the 3 Th th	ne search results display with a at the account is currently ass	III facilities ociated with.
Users Username	Last Name Black	Search Current	Last Name Black Jser Name † Name ck Black, Jack	Office Office Name West Shore Hospital
	counts or activo acco			
4 terminated associat the Search All butto	ions, perform the sea	Sunts with arch using 5 th	Last Name	office
4 terminated associat the Search All butto	Last Name	Search All	Last Name Black Black, Jack	office Name Harrisburg Hospital West Shore Hospital
4 terminated associat the Search All butto Users Username 6 Click the Arrow icor	Last Name Black Black Black	Search All	Last Name Last Name Black User Name † Name lack Black, Jack nd status of each association. 01/01/1900	office Name
4 terminated associat the Search All butto Users Username 6 Click the Arrow icor	Last Name Black Black Black Black Black	Search All	Last Name Last Name Black User Name † Name lack Black, Jack nd status of each association. 01/01/1900 Start Date	office Office Office Name Harrisburg Hospital West Shore Hospital Description
4 terminated associat the Search All butto Users Username 6 Click the Arrow icon jackblack Harrisburg Hospital	Last Name Black Black Office	Search All Harrisburg Hospital West Shore Hospital Default Death Medical Certifier	Last Name Last Name Black User Name † Name Hack Black, Jack 01/01/1900 S Start Date 01/01/1900	Office Name Harrisburg Hospital West Shore Hospital Uogin E End Date 0 04/01/2016 23:59:59



Commonwealth of PA-Department of Health Bureau of Health Statistics and Registries

Date: 3/15/2016 Version 2.0

Page 1 of 2

The User Summary	User Summary			
displays with all of the user's current account information. Click the Return button to return to the Search Results screen.	User Id: 10206 User Name: jackblack Password Expiration: 04/04/2016 Start Date: 01/01/1900 End Date: Logon Attempts: 0 Update Login Information	Name: Jack Black Title: MD User Address: 200 Front Street Harrisburg, Pennsylvania 17110 User Mailing Address: Update User West Sho Jack Black is authorized to sig	Work Number: - Ext Cell Number: - Home Number: - Ext Fax Number: - Ext Fax Number: - Ext E-mail: jack@black.com Preferred Contact: Update Contact Information ore Hospital in for the following events: Death	Medical License: MD082016 NPI Number: Funeral Director License Update License
	User Type	Office	Roles	Additional Business Func
	Medical Certifier	West Shore Hospital	Default Death Medical Certifier	
	Total records : 1	Total records : 1	Total records : 1	No data found.
		Update Offices/Role	es/Business Functions	
To view active account	s associated with a facility	enter the Facility Name	in the Office field and c	lick the Search (
button.	Username	Username Last Name		
The search results disp	lay with all active account:	s associated with the faci	ility.	
The search results disp	lay with all active accounts Last Name Barton, Clara Nightingale, Florence Welby, Marcus	S associated with the faci Office All Care Hospice Office Name All Care Hospice All Care Hospice All Care Hospice	ility.	tart Date End 1/01/1900 1/01/1900 1/01/1900 Total R
The search results disp	Ilay with all active accounts	s associated with the faci Office All Care Hospice Office Name All Care Hospice All Care Hospice All Care Hospice ed with a facility, enter the Last Name	ility.	tart Date End I/01/1900 I/01/1900 I/01/1900 Total R Office field and c e Care Hospice
The search results disp	Ilay with all active account:	s associated with the faci Office All Care Hospice Office Name All Care Hospice All Care Hospice All Care Hospice All Care Hospice inated accounts associate Office	ility.	tart Date End I/01/1900 I/01/1900 I/01/1900 Total F Office field and c e Care Hospice
The search results disp	Ilay with all active account:	s associated with the faci Office All Care Hospice Office Name All Care Hospice All Care Hospice All Care Hospice All Care Hospice ed with a facility, enter the Last Name inated accounts associat Office All Care Hospice	ility.	tart Date End I/01/1900 I/01/1900 I/01/1900 Total R Office field and o e Care Hospice
The search results disp	Ilay with all active account:	s associated with the faci Office All Care Hospice All Care Hospice All Care Hospice All Care Hospice All Care Hospice ed with a facility, enter the Last Name inated accounts associate Office All Care Hospice Office All Care Hospice	ility.	tart Date End 1/01/1900 1/01/1900 1/01/1900 Total F Office field and c e Care Hospice Second Total F Second
The search results disp Username User Name † Cobarton To charton mawelby To view active and terr Search All button. The search results displated Username User Name † bospencer b charton	Ilay with all active account: Last Name Barton, Clara Nightingale, Florence Welby, Marcus minated accounts associate Username Last Name Last Name Spencer, Bobby Barton, Clara	s associated with the faci Office All Care Hospice Office Name All Care Hospice All Care Hospice All Care Hospice ed with a facility, enter the Last Name inated accounts associate Office All Care Hospice Office Name All Care Hospice All Care Hospice All Care Hospice	ility.	tart Date End 1/01/1900 1/01/1900 1/01/1900 Total F Office field and co e Care Hospice Int Date End D 01/1900 02/11/2016 01/1900
The search results disp Username User Name t Coarton To view active and terr Search All button. The search results displation Username Username t bospencer bospencer coarton h finight	Ilay with all active account: Last Name Barton, Clara Nightingale, Florence Welby, Marcus minated accounts associate Username Last Name Spencer, Bobby Barton, Clara Nightingale, Florence	s associated with the faci Office All Care Hospice All Care Hospice All Care Hospice All Care Hospice All Care Hospice d with a facility, enter the Last Name Confice All Care Hospice Confice All Care Hospice All Care Hospice All Care Hospice All Care Hospice All Care Hospice All Care Hospice	ility.	tart Date End //01/1900 //01/1900 //01/1900 Total F Office field and c e Care Hospice Care Hospice 01/1900 02/11/2016 01/1900
The search results disp	Ilay with all active account: Last Name Barton, Clara Nightingale, Florence Welby, Marcus minated accounts associate Username Last Name Spencer, Bobby Barton, Clara Nightingale, Florence Welby, Marcus	s associated with the faci Office All Care Hospice Office Name All Care Hospice All Care Hospice All Care Hospice ed with a facility, enter the Last Name inated accounts associat Office All Care Hospice Office Name All Care Hospice All Care Hospice	ility.	tart Date End //01/1900 //01/1900 //01/1900 Total F Office field and c e Care Hospice Second of/1900 01/1900 01/1900 01/1900

Commonwealth of PA-Department of Health Bureau of Health Statistics and Registries Date: 3/15/2016 Version 2.0