

Requesting Medical Certification

1 From the death case, click the Request Medical Certification link on the Other Links section of the Death Registration Menu.	Other Links Assign Status Comments Print Forms Refer to Medical E Request Medical Certification	xaminer	2 Clic Cer	k the Lookup icon t tifier's Name. Certifier Name:	o search for the
3 Search for the Certifier's Name .		Lookup Certifier		First Name	Search
Tip: If you are having difficulty finding the Wildcard symbol (%). Example: Sny%	e certifier you need	, enter a few le	etters of the	certifier's Last Nar	ne followed by the
4 Select the Certifier's Name.	License Number	Last Name Suffix Snyder Snyder	First Name N Christi Doctor	liddle Name Street Num 123 111	nber Street Name Main select Front select
5 Click the Lookup icon to search an	nd select the Facility	//Office Name		Facility/Office	Name: 🔍
6 Search for the Facility/Office Nan	ne.	Lookup Medical acility Name	Facilities		Search
Tip: Entering just the Wildcard symbol (%	6) will display all fac	ilities that the	selected ce	rtifier is associated	with.
7 Select the Certifier's Name.	Facility Name Harrisburg Hospital		Address 111 S Front St	City Harrisbu	irg select
8 The selected certifier and facility d	lisplay below the Lo	okup icons.		First Name Middle	: Doctor
Click the Save button to send the r	request.			Office: Ha	er arrisburg Hospital
9 The status bar displays <i>Medical Ce</i>	rtification Requeste	ed.	/Personal V Over 1 Year	alid/Medical Invalid/ Medical Certificatio	Not Registered/Signe

Commonwealth of PA-Department of Health Bureau of Health Statistics and Registries

Date: 07/18/2017 Version 2.3