



**Pennsylvania Department of Health  
2017-2018 Annual School Immunization Law Report  
(SILR) Instructional Packet**

**Instructions for Annual School Immunization Law Report  
(Reference and Screen Shots 2017-2018)**

**I. Introduction**

Thank you for completing the annual SILR. This guide has been developed to assist you in completing the report. The SILR is entered online. If you do not have access to a computer, follow the Step-By-Step General Instructions.

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**II. Grades reported**

For all questions, only include all current **students enrolled in kindergarten (K)** and **seventh grade**.

- Enter your SILR online from December 1 through December 31, of the reporting year at <https://apps.health.pa.gov/sira/>.
- If you do not have access to a computer with internet capabilities, you may mail the report. It must be received by the Department of Health (DOH) by December 15 of the reporting year.
- Do NOT include information on pre-school or pre-k students in the responses.
- Please review and validate the online information prior to submitting the SILR. Once you click Submit, you are unable to change the information. If a mistake was made, call the Division of Immunizations (DOI), 717-787-5681.
- Once you submit your information, make a copy of your report. If mailing your information, make a copy for your records.
- Do not leave any blocks blank. Please place a zero (0) in any blank area.
- You will not be able to advance in the online SILR unless entry is made in all fields.
- Preschool/daycare settings with kindergarten are required to report. Those without kindergarten are to complete the exclusion instructions.

**III. Ungraded class**

A student who attends an ungraded class and is 12 years of age will need one dose of meningococcal conjugate vaccine (MCV) and one dose of tetanus, diphtheria, acellular pertussis (Tdap) vaccine.

**IV. Exclusion from reporting:**

- Alternative schools do not need to report, as long as the home school district is completing the SILR and counting those students in their enrollment and maintaining their records.
- The alternative school will need to submit its exclusion reason online in the beginning of the SILR.

**Other exclusion reasons:**

- School is closed.
- Students are enrolled at home school district.
- There is no K and no seventh grade.
  - Is the entity a preschool/daycare?

## Instructions for Annual School Immunization Law Report (Reference and Screen Shots 2017-2018)

### V. Access to SILR:

To access the SILR online:

- Go to <https://apps.health.pa.gov/sira/>.

Reports must be entered online December 1 through December 31 of the reporting year. If you do not have access to a computer and are submitting your report by hard copy, this report must be completed and returned to the DOH, DOI, by December 15 of the reporting year.

See the following instructions for online registration. Keep a copy of your report. Follow the Step-by-Step General Instructions on page 22 for entering your school report.

### Home Screen:

The screenshot shows the home screen of the Pennsylvania Department of Health's School Immunization Law Report (SILR) application. The header includes the Pennsylvania Department of Health logo and the text "pennsylvania DEPARTMENT OF HEALTH". The page title is "School Immunization Law Report (SILR)" and the date is "Tuesday, August 01, 2017". The version number is "v3.1.2". The main content area contains a "Please note" message: "Please note: If you have already registered, please proceed to the *Login* screen by selecting *Log In* from the left navigation menu. Otherwise, please register by selecting *Register* from the menu. Please see the *Help* link for more information." Below this is a note: "This website is best viewed with Internet Explorer 11.x and below, in compatibility mode, with Windows 7 (32-bit or 64-bit) operating system." The left navigation menu includes the following items: "Menu", "Links:", "School Procedure Manual (pdf 839KB)", "Pa. Health Immunizations", "Immunization Schedule", "EdNA", "Vaccine Identification", "SILR Instructional Packet", "Register", and "Log In".

# Instructions for Annual School Immunization Law Report (Reference and Screen Shots 2017-2018)

## Educational Links:

This information can be accessed in the blue shaded area.

**pennsylvania**  
DEPARTMENT OF HEALTH

School Immunization Law Report (SILR) Tuesday, August 01, 201

v3.1.2

**Menu**

**Links:**

- School Procedure Manual (.pdf 839KB) ←
- Pa. Health Immunizations ←
- Immunization Schedule ←
- EdNA
- Vaccine Identification ←
- SILR Instructional Packet ←
- Register
- Log In

**Please note:** If you have already registered, please proceed to the *Login* screen by selecting *Log In* from the left navigation menu. Otherwise, please register by selecting *Register* from the menu. Please see the *Help* link for more information.

This website is best viewed with Internet Explorer 11.x and below, in compatibility mode, with Windows 7 (32-bit or 64-bit) operating system.

### School Procedure Manual

- Pa. Health Immunizations
- Immunization Schedule
- Vaccine Identification

# Instructions for Annual School Immunization Law Report (Reference and Screen Shots 2017-2018)

## VI. Online Registration Information

**pennsylvania**  
DEPARTMENT OF HEALTH

School Immunization Law Report (SILR) Tuesday, August 01, 2017

v3.1.2

**Menu**

**Links:**

- School Procedure Manual (.pdf 839KB)
- Pa. Health Immunizations Immunization Schedule
- EdNA
- Vaccine Identification
- SILR Instructional Packet
- Register
- Log In

**1. Please enter your school(s) AUN and school/branch number. When entering multiple schools, use one registration for all schools.**

**Add to Selected Schools:**

AUN - School/branch

-

(123456789) (1234)

**Selected Schools:**

**2. User Registration:**

First name:

Last name:

Job title:

Phone number:

Email address:

Username:

Password:

Confirm password:

*Please note: Password fields are case sensitive.*

**3. Register:**

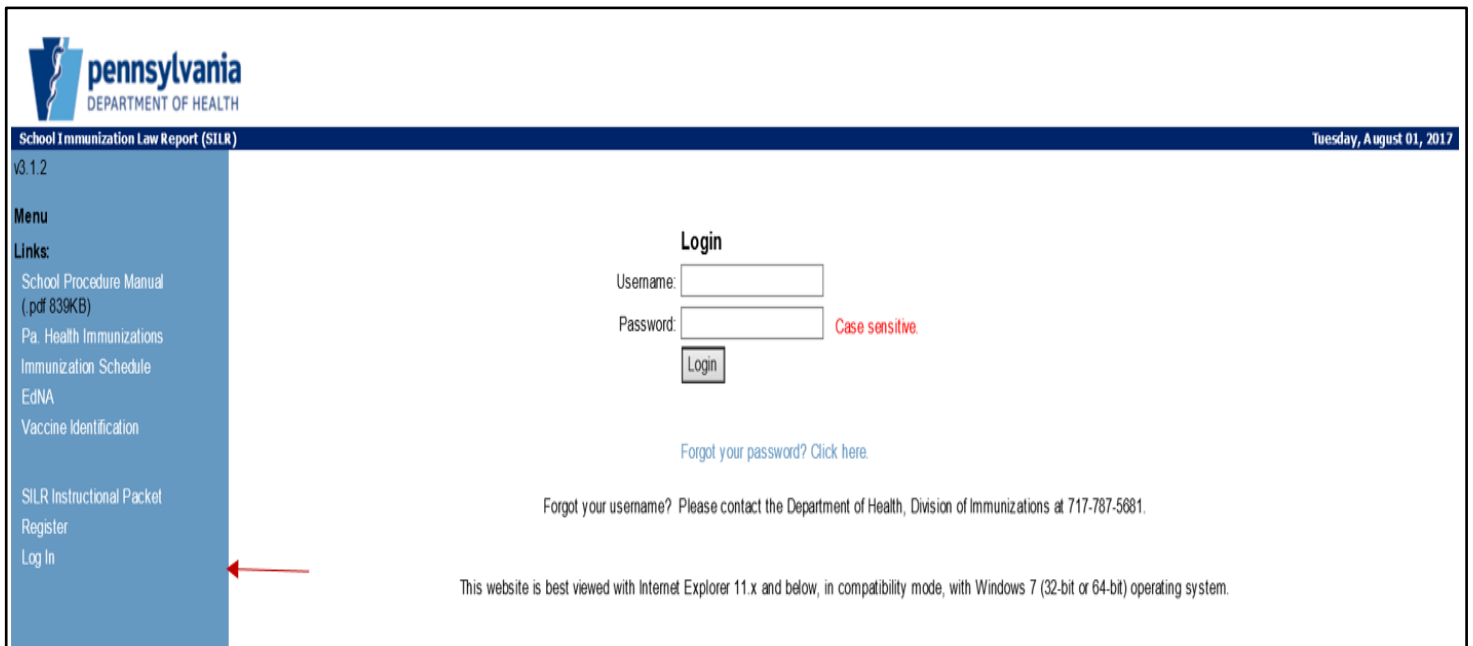
Note: If you are responsible for entering data for more than one school, please select multiple schools and only register once. Changes to your account (including adding more schools) may always be completed at a later time, by first logging in and then clicking the *My Account* link.

### To register:

- Enter the data online at <https://apps.health.pa.gov/sira/>.
- DO NOT re-register. This is for first time users to register.
- Click **Register** link on menu at left side of screen.
- Enter school district's nine-digit Administrative Unit Number (AUN) and four-digit school/branch number (found above your school's address on the report that was sent to the school). Do not combine two schools together onto one report.
- Click on the **Add >** button to add school to the **Selected Schools** list. If you have more than one school, type in that AUN as well and click **Add >** until you get all your schools listed.
- Complete all fields under user registration.
- Usernames and passwords cannot be less than eight characters each. Keep the username and password for future use.
- Click **Register** button.
- Click **OK** when registration is complete.
- Click **Submit**. Follow steps to Add Report.

## Instructions for Annual School Immunization Law Report (Reference and Screen Shots 2017-2018)

### Login:



**pennsylvania**  
DEPARTMENT OF HEALTH

School Immunization Law Report (SILR) Tuesday, August 01, 2017

v3.1.2

**Menu**

**Links:**

- School Procedure Manual (pdf 839KB)
- Pa. Health Immunizations Immunization Schedule
- EdNA
- Vaccine Identification
- SILR Instructional Packet
- Register
- Log In

**Login**

Username:

Password:  Case sensitive.

[Forgot your password? Click here.](#)

Forgot your username? Please contact the Department of Health, Division of Immunizations at 717-787-5681.

This website is best viewed with Internet Explorer 11.x and below, in compatibility mode, with Windows 7 (32-bit or 64-bit) operating system.

### If already registered:

- Click on Login link.
- Enter user name and password from your previous entry. **(Do not re-register.)**
- You may be asked to update your password; follow the instructions.
- Keep your username and password in a safe place, and do not share your password.
- If you change to a different school district; you do not need to re-register.
  - ✓ Modify the appropriate school information and update your email address.

# Instructions for Annual School Immunization Law Report (Reference and Screen Shots 2017-2018)

## Change Password:

**Change Password**

You must change your password, because you either have had 5 failed password attempts and/or your password has expired and must be changed.

Username:

Old password:

New password:

Confirm new password:

←

Please note the following:

- Passwords are case sensitive.
- Passwords must be at least 8 characters long.
- Passwords must contain 3 out of the following 4: (1) CAPITAL LETTER, (2) lower case letter, (3) special character, (4) number.
- Passwords cannot be the same as your username, first name, or last name.
- Passwords cannot be the same as any of the previous passwords you used.
- Passwords expire after 60 days and must be changed in order to gain access to this system.

# Instructions for Annual School Immunization Law Report (Reference and Screen Shots 2017-2018)

## Login Credentials:

**pennsylvania**  
DEPARTMENT OF HEALTH

School Immunization Law Report (SILR) Tuesday, August 01, 2017

v3.1.2  
Username: tester

**Menu**

- Add Report
- Search Reports

**Links:**

- School Procedure Manual (.pdf 839KB)
- Pa. Health Immunizations Immunization Schedule
- EdNA
- Vaccine Identification
- SILR Instructional Packet
- My Account
- Log Out

**Welcome to the School Immunization Law Report System**

Please see the submitter information below, which is based on your login credentials.  
**If this is NOT you:** Please log off and register for your own account using the *Log Out* and then the *Register* links in the left navigation menu.  
**If this is you:** Please verify the information. If incorrect, please update your information using the *My Account* link in the left navigation menu.

Submitter Information:	
First name:	Jane
Last name:	Smith
Job title:	School Nurse
Phone number:	111-111-1111
Email address:	jsmith@MiddleSchool.edu

## Review credential information:

- If these credentials are not yours, please log off.
- Register for your own account using the Log Out and then Register.
- If this is you, verify the information.
- If the information is incorrect, update your information using the My Account link in the left menu navigation.

## If you forgot your username:

Call the DOI and provide the following information:

- Your name;
- Your email address;
- The school(s) you report on;
- Your nurse license number; and
- The school district's nine-digit AUN and four-digit school/branch number.
- DOI will email your username to the email as recorded.



## Instructions for Annual School Immunization Law Report (Reference and Screen Shots 2017-2018)

### Forgot your password:

**pennsylvania**  
DEPARTMENT OF HEALTH

School Immunization Law Report (SILR) Tuesday, August 01, 2017

v3.1.2

**Menu**

**Links:**

- School Procedure Manual (.pdf 839KB)
- Pa. Health Immunizations Immunization Schedule
- EdNA
- Vaccine Identification

SILR Instructional Packet

Register

Log In

**Login**

Username:

Password:  Case sensitive.

[Forgot your password? Click here.](#) ←

Forgot your username? Please contact the Department of Health, Division of Immunizations at 717-787-5681.

This website is best viewed with Internet Explorer 11.x and below, in compatibility mode, with Windows 7 (32-bit or 64-bit) operating system.

### If you forgot your password:

- Enter your username and click on Forgot your password? Click here.
- Follow the instructions.
- Your password will be emailed to you.
- Note: If your email has changed since your last entry, call DOI to update your email address. Then follow the above bullets points.

### Added schools:

**pennsylvania**  
DEPARTMENT OF HEALTH

School Immunization Law Report (SILR) Tuesday, August 01, 2017

v3.1.2 Records found: 2

Username: tester

**Menu**

- Add Report
- Search Reports

**Links:**

- School Procedure Manual (.pdf 839KB)
- Pa. Health Immunizations Immunization Schedule
- EdNA
- Vaccine Identification

SILR Instructional Packet

My Account

Log Out

**Select School**

AUN-School/branch	School name	EdNA website	School District	Input
123456789-5678	One Great EI Sch	<a href="#">View EdNA data</a>	One Great SD	<a href="#">Input data</a>
123456789-1234	One Great MS	<a href="#">View EdNA data</a>	One Great SD	<a href="#">Input data</a>

If a nurse is assigned more than one school, this screen will display before going to the input data screen. If only one school is assigned, this screen will be bypassed and will go directly to the input data screen.

# Instructions for Annual School Immunization Law Report (Reference and Screen Shots 2017-2018)

## Enter exclusions:

**pennsylvania**  
DEPARTMENT OF HEALTH

School Immunization Law Report (SILR) Tuesday, August 01, 2017

v3.1.2 Add Report

Username: tester

**Menu**

- Add Report
- Search Reports

**Links:**

- School Procedure Manual (pdf 839KB)
- Pa. Health Immunizations Immunization Schedule
- EdNA
- Vaccine Identification
- SILR Instructional Packet
- My Account
- Log Out

School Information: 123456789-1234 - One Great MS

Commonwealth of Pennsylvania  
School Immunization Law Report

School year beginning:

If your school should be excluded, please select a reason.

Is this entity a preschool/daycare?  Yes

Otherwise, select the **Next** button to enter your school's immunization data.

## Select exclusion reason:

- If your school needs to be excluded, select the reason from the drop-down box.
- Exclusion reasons include:
  - 1) School is closed.
  - 2) Students are enrolled at home school district.
  - 3) There is no K and no seventh grade.
    - Is this entity a preschool/daycare?
- You may print a copy of your exclusion.
- If you do not have an exclusion, click on Next and continue to the SILR.

# Instructions for Annual School Immunization Law Report (Reference and Screen Shots 2017-2018)

## Select exclusion reason:

The screenshot shows the Pennsylvania Department of Health's School Immunization Law Report (SILR) interface. The header includes the Pennsylvania Department of Health logo and the date Tuesday, August 01, 2017. The user is logged in as 'tester'. The main content area displays 'School Information: 123456789-1234 - One Great MS' and 'Commonwealth of Pennsylvania School Immunization Law Report'. A dropdown menu for 'School year beginning:' is set to '2017'. Below this, a prompt asks the user to select a reason for exclusion. A dropdown menu is open, showing options: '--Select--', 'School is closed', 'Students are enrolled at home school district', and 'There is no K and no seventh grade'. A 'Next' button is visible at the bottom of the form area.

## Submit exclusion:

This screenshot shows the same Pennsylvania Department of Health SILR interface, but at the 'Submit exclusion' step. The 'School year beginning:' dropdown is still set to '2017'. The exclusion reason dropdown is now set to 'Students are enrolled at home school district'. Below this, there is a question 'Is this entity a preschool/daycare?' with a help icon and a 'Yes' checkbox. A 'Submit exclusion' button is highlighted in pink at the bottom of the form area.

# Instructions for Annual School Immunization Law Report (Reference and Screen Shots 2017-2018)

## Print copy of exclusion:

- Select Printable copy.

**pennsylvania**  
DEPARTMENT OF HEALTH

School Immunization Law Report (SILR) Tuesday, August 01, 2017

v3.1.2 Add Report

Username: tester

**Menu**

- Add Report
- Search Reports

**Links:**

- School Procedure Manual (pdf 839KB)
- Pa. Health Immunizations Immunization Schedule
- EdNA
- Vaccine Identification

SILR Instructional Packet

My Account

Log Out

School Information: 123456789-1234 - One Great MS

Commonwealth of Pennsylvania  
School Immunization Law Report

School year beginning: 2017

If your school should be excluded, please select a reason.

Students are enrolled at home school district ▾

Is this entity a preschool/daycare?  No  Yes

School was successfully excluded.

Printable copy Close

## Pop Up after printing

- Select Print or Cancel.

**pennsylvania**  
DEPARTMENT OF HEALTH

School Immunization Law Report (SILR) Tuesday, August 01, 2017

School Information: 123456789-1234 - One Great MS Add Report

Commonwealth of Pennsylvania  
School Immunization Law Report

School year beginning: 2017

If your school should be excluded, please select a reason.

Students are enrolled at home school district ▾

Is this entity a preschool/daycare?  No  Yes

Print

General Options

Select Printer

- Microsoft: XPS Document Writer
- PHERIBIT008PCL on DHH\BGBITFF902.prod.dh\cl
- Send To OneNote 2013

Status: Ready  Print to file

Location:

Page Range

All

Selection

Current Page

Pages: 1

Number of copies: 1

Collate

Enter either a single page number or a single page range. For example, 5-12

Print Cancel Apply

Close

**Instructions for Annual School Immunization Law Report  
(Reference and Screen Shots 2017-2018)**

**Active grades:**

- Select the active grades within the school for which you are reporting;
- Check the box if you are reporting: both kindergarten and seventh grade, kindergarten only, or seventh grade only.

**Enter the total number of students enrolled in each listed grade:**

- (Column A) total number of students enrolled;
- (Column B) number of students who are medical exempt;
- (Column C) number of students who are religious exempt;
- (Column D) number of students who are philosophical/strong moral or ethical conviction exempt;
- (Column E) number of students who are enrolled provisionally until they complete required immunizations; and
- (Column F) total number of students denied admission/attendance.


**Enter the number of students in kindergarten and seventh grade that have the number of doses indicated of the specific antigen or have had the disease:**

- Enter the specific antigens in each of the listed columns.
- Answer the question: Was this report approved by a medical professional (i.e., nurse, school nurse, RN, CSN, LPN, CRNP, PA, DO or MD)? (YES)
- If a medical professional (i.e., nurse, school nurse, RN, CSN, LPN, CRNP, PA, DO or MD) approved the numbers or gave anyone else the numbers to input into the system, you Click the YES button.
- Answer the question. Is the medical professional the same person as the submitter? (YES)
- If the answer is NO to the two previous questions the boxes will remain blank.
- Click on Run validation checks.
- If you indicated you are not a medical professional, a pop up box will appear asking if you are sure you are not a medical professional (i.e., nurse, school nurse, RN, CSN, LPN, CRNP, PA, DO or MD). Click OK to continue. Otherwise, click Cancel to return to the form.
- A pop up box will appear. Have you validated the numbers you entered? If so, select OK to continue. Otherwise, click Cancel to return to the form.
- Once the data has been validated, click the Yes button, certifying that the values you entered are correct.
- The button will then change to Submit report.
- Submit your report and make a copy.

# Instructions for Annual School Immunization Law Report (Reference and Screen Shots 2017-2018)

## School Immunization Law Report:

- Select the active grades within the school for which you are reporting.
- Enter the specific antigens in each of the listed columns.



School Immunization Law Report (SILR) Tuesday, August 01, 2017

Version: 3.1.2

Username: tester Add Report

Menu

Add Report

Search Reports

Links:

School Procedure Manual (pdf 839KB)

Pa. Health Immunizations Immunization Schedule

EONA

Vaccine Identification

SILR Instructional Packet

My Account

Log Out

School Information: 123456789-1234 - One Great MS

Commonwealth of Pennsylvania  
School Immunization Law Report

School year beginning:

Please select the active grades within your school:

Both kindergarten and seventh grade     Kindergarten only     Seventh grade only

Grade Section	A # of Students Enrolled	B # of Students Medical Exempt	C # of Students Religious Exempt	D # of Students Philosophical/ Strong Moral or Ethical Conviction Exempt	E # of Students Enrolled Provisionally	F # of Students Denied Admission or Attendance
Kindergarten	<input type="text" value="100"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="5"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
Seventh grade	<input type="text" value="100"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="5"/>	<input type="text" value="0"/>	<input type="text" value="0"/>

Grade Section	DTaP/DTp/IDT 4 doses or more	Polio 4 doses or more	MMR 2 doses or more	Hep B 3 doses or more	Varicella had disease	Varicella 2 doses	Tdap/Td 1 dose	MCV 1 dose
Kindergarten	<input type="text" value="95"/>	<input type="text" value="95"/>	<input type="text" value="95"/>	<input type="text" value="95"/>	<input type="text" value="0"/>	<input type="text" value="95"/>		
Seventh grade	<input type="text" value="95"/>	<input type="text" value="95"/>	<input type="text" value="95"/>	<input type="text" value="95"/>	<input type="text" value="0"/>	<input type="text" value="95"/>	<input type="text" value="95"/>	<input type="text" value="95"/>

Notes:

Report submitted by:  
(submitter information based on user information, which can be found by selecting the "My Account" link.)

Name: Jane Smith  
Job title: School Nurse  
Phone number: 111-111-1111  
Date: 08/01/2017

Was this report approved by a medical professional?  
(Nurse, School Nurse, RN, CSM, LPN, CRNP, PA, DO or MD)

Yes

Is the medical professional the same person as the submitter?

Yes

Medical Professional:

First name:

Last name:

Job title:

Phone number:

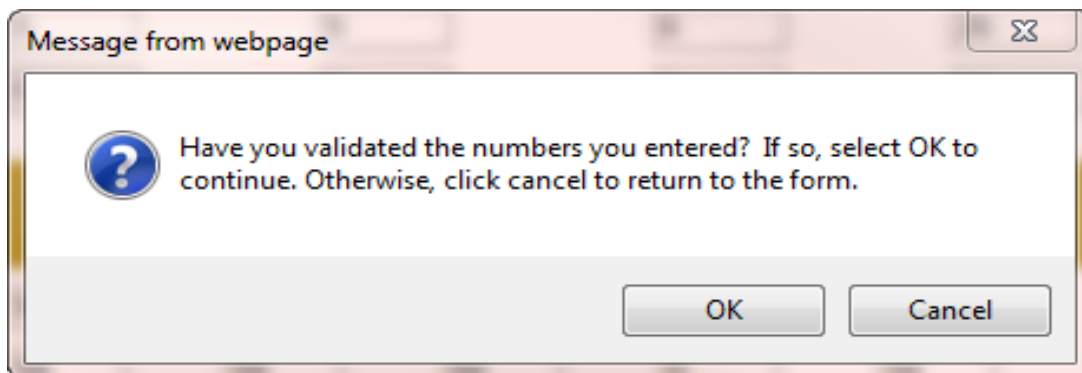
## Instructions for Annual School Immunization Law Report (Reference and Screen Shots 2017-2018)

A pop up box will appear if you left the area blank that asked: Was this report approved by a medical professional (i.e., nurse, school nurse, RN, CSN, LPN, CRNP, PA, DO or MD)? Click OK to continue. Otherwise, click Cancel to return to the form.

- Then click Run validations checks.

The screenshot displays the Pennsylvania Department of Health's School Immunization Law Report (SILR) interface. The page title is 'School Immunization Law Report (SILR)' and the date is 'Tuesday, August 01, 2017'. The user is logged in as 'tester'. The form is for 'One Great MS' and the school year beginning is '2017'. The user has selected 'Both kindergarten and seventh grade' as active grades. The form contains several tables for data entry. A modal dialog box is open, asking 'Are you sure you are not a medical professional? (Nurse, School Nurse, RN, CSN, LPN, CRNP, PA, DO or MD)'. The dialog has 'OK' and 'Cancel' buttons. The background form includes fields for 'Grade Section', '# of Students Enrolled', 'DTaP/DT/DT 4 doses or more', 'Varicella had disease', 'Varicella 2 doses', 'Tdap/Td 1 dose', and 'MCV 1 dose'. At the bottom, there are fields for 'Report submitted by' and 'Medical Professional' information.


This message will appear after clicking on the Run validation checks button.



## Instructions for Annual School Immunization Law Report (Reference and Screen Shots 2017-2018)

### Not meeting standards:

- This SILR is an example of a school that has not met the standards.
- The certified statement appears below the flagged areas.
- Review the entered data.
- Make corrections if the numbers entered are not correct.
- If you have red-flagged coverage rates, it is due to not meeting the logic values as identified in the 2020 Healthy People Objectives. This is an educational tool that you may use to increase your school immunization rates.


School Immunization Law Report (SILR)
Tuesday, August 01, 2017

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Y3.12  
Username: tester  
Menu  
Add Report  
Search Reports

Links:  
School Procedure Manual (.pdf 839KB)  
Pa. Health Immunizations  
Immunization Schedule  
EdNA  
Vaccine Identification

SILR Instructional Packet  
My Account  
Log Out

School Information: 123456789-1234 - One Great MS

Commonwealth of Pennsylvania  
School Immunization Law Report

School year beginning: 2017

**Kindergarten**  
There is less than 95% coverage rates for DTaP/DTP/DT.  
There is less than 95% coverage rates for Polio.  
There is less than 95% coverage rates for MMR.  
There is less than 95% coverage rates for Hep B.  
There is less than 95% coverage rates for Varicella.  
There are values of greater than 5% for medical exemption.  
There are values of greater than 5% for religious exemption.  
There are values of greater than 5% for philosophical exemption.  
There are values of greater than 25% for students attending under provisional status.

**Seventh grade**  
There is less than 95% coverage rates for DTaP/DTP/DT.  
There is less than 95% coverage rates for Polio.  
There is less than 95% coverage rates for MMR.  
There is less than 95% coverage rates for Hep B.  
There is less than 95% coverage rates for Varicella.  
There is less than 80% coverage rates for Tdap/Td.  
There is less than 80% coverage rates for MCV.  
There are values of greater than 5% for medical exemption.  
There are values of greater than 5% for religious exemption.  
There are values of greater than 5% for philosophical exemption.  
There are values of greater than 25% for students attending under provisional status.  
This school has not met the standard for immunization coverage and exemption rates.

**\*I certify that the values I entered are correct:**  Yes

Please select the active grades within your school:  
 Both kindergarten and seventh grade  
  Kindergarten only  
  Seventh grade only

Grade Section	A # of Students Enrolled	B # of Students Medical Exempt	C # of Students Religious Exempt	D # of Students Philosophical/ Strong Moral or Ethical Conviction Exempt	E # of Students Enrolled Provisionally	F # of Students Denied Admission or Attendance
Kindergarten	<input type="text" value="100"/>	<input type="text" value="6"/>	<input type="text" value="6"/>	<input type="text" value="6"/>	<input type="text" value="26"/>	<input type="text" value="0"/>
Seventh grade	<input type="text" value="100"/>	<input type="text" value="6"/>	<input type="text" value="6"/>	<input type="text" value="6"/>	<input type="text" value="26"/>	<input type="text" value="0"/>

Grade Section	DTaP/DTP/DT 4 doses or more	Polio 4 doses or more	MMR 2 doses or more	Hep B 3 doses or more	Varicella had disease	Varicella 2 doses	Tdap/Td 1 dose	MCV 1 dose
Kindergarten	<input type="text" value="94"/>	<input type="text" value="94"/>	<input type="text" value="94"/>	<input type="text" value="94"/>	<input type="text" value="0"/>	<input type="text" value="94"/>		
Seventh grade	<input type="text" value="94"/>	<input type="text" value="94"/>	<input type="text" value="94"/>	<input type="text" value="94"/>	<input type="text" value="0"/>	<input type="text" value="94"/>	<input type="text" value="79"/>	<input type="text" value="79"/>

**Notes:**

Report submitted by:  
(submitter information based on user information, which can be found by selecting the "My Account" link.)

Name: Jane Smith  
Job title: School Nurse  
Phone number: 111-111-1111  
Date: 08/01/2017

Was this report approved by a medical professional?  
(Nurse, School Nurse, PA, CRN, LP/LC, CNRP, PA, DO or MD)

Yes

Is the medical professional the same person as the submitter?  
 Yes


Medical Professional:  
First name: Jane  
Last name: Smith  
Job title: School Nurse  
Phone number: 111-111-1111



## Instructions for Annual School Immunization Law Report (Reference and Screen Shots 2017-2018)

**If the numbers are correct:**

- Once the data has been verified, click the Yes button after the statement “I certify that the values I entered are correct.”
- The button below will change to Submit report.
- Click on Submit report.


School Immunization Law Report (SILR) Tuesday, August 01, 2017

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v3.1.2  
Username: tester  
Menu  
Add Report  
Search Reports  
Links:  
School Procedure Manual (.pdf 839KB)  
Pa. Health Immunizations  
Immunization Schedule  
EdNA  
Vaccine Identification  
SILR Instructional Packet  
My Account  
Log Out

**School Information:** 123456789-1234 - One Great MS Add Report

Commonwealth of Pennsylvania  
School Immunization Law Report

School year beginning:

**Kindergarten**  
There is less than 95% coverage rates for DTaP/DTp/DT.  
There is less than 95% coverage rates for Polio.  
There is less than 95% coverage rates for MMR.  
There is less than 95% coverage rates for Hep B.  
There is less than 95% coverage rates for Varicella.  
There are values of greater than 5% for medical exemption.  
There are values of greater than 5% for religious exemption.  
There are values of greater than 5% for philosophical exemption.  
There are values of greater than 25% for students attending under provisional status.

**Seventh grade**  
There is less than 95% coverage rates for DTaP/DTp/DT.  
There is less than 95% coverage rates for Polio.  
There is less than 95% coverage rates for MMR.  
There is less than 95% coverage rates for Hep B.  
There is less than 95% coverage rates for Varicella.  
There is less than 80% coverage rates for Tdap/Td.  
There is less than 80% coverage rates for MCV.  
There are values of greater than 5% for medical exemption.  
There are values of greater than 5% for religious exemption.  
There are values of greater than 5% for philosophical exemption.  
There are values of greater than 25% for students attending under provisional status.  
This school has not met the standard for immunization coverage and exemption rates.

\*I certify that the values I entered are correct:  Yes

Please select the active grades within your school:  
 Both kindergarten and seventh grade  
  Kindergarten only  
  Seventh grade only

Grade Section	A # of Students Enrolled	B # of Students Medical Exempt	C # of Students Religious Exempt	D # of Students Philosophical/ Strong Moral or Ethical Conviction Exempt	E # of Students Enrolled Provisionally	F # of Students Denied Admission or Attendance
Kindergarten	<input type="text" value="100"/>	<input type="text" value="6"/>	<input type="text" value="6"/>	<input type="text" value="6"/>	<input type="text" value="26"/>	<input type="text" value="0"/>
Seventh grade	<input type="text" value="100"/>	<input type="text" value="6"/>	<input type="text" value="6"/>	<input type="text" value="6"/>	<input type="text" value="26"/>	<input type="text" value="0"/>

Grade Section	DTaP/DTp/DT 4 doses or more	Polio 4 doses or more	MMR 2 doses or more	Hep B 3 doses or more	Varicella had disease	Varicella 2 doses	Tdap/Td 1 dose	MCV 1 dose
Kindergarten	<input type="text" value="94"/>	<input type="text" value="94"/>	<input type="text" value="94"/>	<input type="text" value="94"/>	<input type="text" value="0"/>	<input type="text" value="94"/>		
Seventh grade	<input type="text" value="94"/>	<input type="text" value="94"/>	<input type="text" value="94"/>	<input type="text" value="94"/>	<input type="text" value="0"/>	<input type="text" value="94"/>	<input type="text" value="79"/>	<input type="text" value="79"/>

**Notes:**

**Report submitted by:**  
(submitter information based on user information, which can be found by selecting the "My Account" link.)

Name: Jane Smith  
 Job title: School Nurse  
 Phone number: 111-111-1111  
 Date: 08/01/2017

**Was this report approved by a medical professional?**  
(Name: School Nurse, RN, CNR, LPN, CNRP, PA, DO or MD)

Yes

**Is the medical professional the same person as the submitter?**

Yes


**Medical Professional:**

First name:   
 Last name:   
 Job title:   
 Phone number:

## Instructions for Annual School Immunization Law Report (Reference and Screen Shots 2017-2018)

### Meeting the standards:

- This SILR is an example of a school meeting the standards for immunization coverage and exemption rate.
- The certified statement appears below School year.
- Since this school has met the standards, no red flags will appear.
- Click the Yes button after the statement “I certify that the values I entered are correct.”
- Click on Submit report.


School Immunization Law Report (SILR)
Tuesday, August 01, 2017

---

v3.1.2

Username: tester

**Menu**

Add Report

Search Reports

**Links:**

School Procedure Manual  
(.pdf 839KB)

Pa. Health Immunizations  
Immunization Schedule

EdNA

Vaccine Identification

SILR Instructional Packet

My Account

Log Out

School Information: 123456789-1234 - One Great MS Add Report

Commonwealth of Pennsylvania  
School Immunization Law Report

School year beginning:

This school has met the standard for immunization coverage and exemption rates.

\*\*I certify that the values I entered are correct:  Yes

Please select the active grades within your school:

Both kindergarten and seventh grade     Kindergarten only     Seventh grade only

Grade Section	A # of Students Enrolled	B # of Students Medical Exempt	C # of Students Religious Exempt	D # of Students Philosophical/ Strong Moral or Ethical Conviction Exempt	E # of Students Enrolled Provisionally	F # of Students Denied Admission or Attendance
Kindergarten	<input type="text" value="100"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="5"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
Seventh grade	<input type="text" value="100"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="5"/>	<input type="text" value="0"/>	<input type="text" value="0"/>

Grade Section	DTaP/DTP/DT 4 doses or more	Polio 4 doses or more	MMR 2 doses or more	Hep B 3 doses or more	Varicella had disease	Varicella 2 doses	Tdap/Td 1 dose	MCV 1 dose
Kindergarten	<input type="text" value="95"/>	<input type="text" value="95"/>	<input type="text" value="95"/>	<input type="text" value="95"/>	<input type="text" value="0"/>	<input type="text" value="95"/>		
Seventh grade	<input type="text" value="95"/>	<input type="text" value="95"/>	<input type="text" value="95"/>	<input type="text" value="95"/>	<input type="text" value="0"/>	<input type="text" value="95"/>	<input type="text" value="95"/>	<input type="text" value="95"/>

**Notes:**

**Report submitted by:**  
(Submitter information based on user information, which can be found by selecting the "My Account" link.)

Name: Jane Smith  
Job title: School Nurse  
Phone number: 111-111-1111  
Date: 08/01/2017

**Was this report approved by a medical professional?**  
(Nurse, School Nurse, RN, CSN, LPN, CRNP, PA, DO or MD)

Yes

**Is the medical professional the same person as the submitter?**

Yes

**Medical Professional:**

First name:

Last name:


Job title:

Phone number:

# Instructions for Annual School Immunization Law Report (Reference and Screen Shots 2017-2018)

## Printing your school immunization law report:

- After the report has been submitted and saved, it is available to be printed.


School Immunization Law Report (SILR) Tuesday, August 01, 2017

Report has been saved.

School Information: 109420803 - 3092 - Floyd C Fretz MS Add Report

Commonwealth of Pennsylvania  
School Immunization Law Report

School year beginning:

This school has met the standard for immunization coverage and exemption rates.  
**\*\*I certify that the values I entered are correct:  Yes**

Please select the active grades within your school:  
 Both kindergarten and seventh grade  
  Kindergarten only  
  Seventh grade only

Grade Section	A # of Students Enrolled	B # of Students Medical Exempt	C # of Students Religious Exempt	D # of Students Philosophical/ Strong Moral or Ethical Conviction Exempt	E # of Students Enrolled Provisionally	F # of Students Denied Admission or Attendance
Kindergarten	<input type="text" value="100"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="5"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
Seventh grade	<input type="text" value="100"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="5"/>	<input type="text" value="0"/>	<input type="text" value="0"/>

Grade Section	DTaP/DTaP/DT 4 doses or more	Polio 4 doses or more	MMR 2 doses or more	Hep B 3 doses or more	Varicella had disease	Varicella 2 doses	Tdap/Td 1 dose	MCV 1 dose
Kindergarten	<input type="text" value="95"/>	<input type="text" value="95"/>	<input type="text" value="95"/>	<input type="text" value="95"/>	<input type="text" value="0"/>	<input type="text" value="95"/>		
Seventh grade	<input type="text" value="95"/>	<input type="text" value="95"/>	<input type="text" value="95"/>	<input type="text" value="95"/>	<input type="text" value="0"/>	<input type="text" value="95"/>	<input type="text" value="95"/>	<input type="text" value="95"/>


<b>Notes:</b>	<b>Report submitted by:</b> (Submitter information based on user information, which can be found by selecting the "My Account" link.)	<b>Was this report approved by a medical professional?</b> (Nurse, School Nurse, RN, CNR, LPN, CRNP, PA, DO or MD)	<b>Is the medical professional the same person as the submitter?</b>
	<input checked="" type="checkbox"/> Yes	<input checked="" type="checkbox"/> Yes	

Name: Grant Allen Job title: App Dev Phone number: 717-836-3469 Date: 5/22/2017	<b>Medical Professional:</b> First name: Jane Last name: Smith Job title: School Nurse Phone number: 111-111-1111
--	---

The Department of Health recommends that each school prints a paper copy of the School Immunizations Law Report and retains it. If you cannot print immediately upon submitting your report, you can log back into the system at another time and print a

# Instructions for Annual School Immunization Law Report (Reference and Screen Shots 2017-2018)

- After printing a copy of your report, click on the Close printable copy button.



School Immunization Law Report (SILR) Tuesday, August 01, 2017

School Information: 123456789-1234 - One Great MS Add Report

Commonwealth of Pennsylvania  
School Immunization Law Report

School year beginning:

This school has met the standard for immunization coverage and exemption rates.  
\*I certify that the values I entered are correct:  Yes

Please select the active grades within your school:  
 Both kindergarten and seventh grade  
  Kindergarten only  
  Seventh grade only

Grade Section	A # of Students Enrolled	B # of Students Medical Exempt	C # of Students Religious Exempt	D # of Students Philosophical/ Strong Moral or Ethical Conviction Exempt	E # of Students Enrolled Provisionally	F # of Students Denied Admission or Attendance
Kindergarten	<input type="text" value="100"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="5"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
Seventh grade	<input type="text" value="100"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="5"/>	<input type="text" value="0"/>	<input type="text" value="0"/>

Grade Section	DTaP/DTp/DT 4 doses or more	Polio 4 doses or more	MMR 2 doses or more	Hep B 3 doses or more	Varicella had disease	Varicella 2 doses	Tdap/Td 1 dose	MCV 1 dose
Kindergarten	<input type="text" value="95"/>	<input type="text" value="95"/>	<input type="text" value="95"/>	<input type="text" value="95"/>	<input type="text" value="0"/>	<input type="text" value="95"/>		
Seventh grade	<input type="text" value="95"/>	<input type="text" value="95"/>	<input type="text" value="95"/>	<input type="text" value="95"/>	<input type="text" value="0"/>	<input type="text" value="95"/>	<input type="text" value="95"/>	<input type="text" value="95"/>

**Notes:**

**Report submitted by:** (Submitter information based on user information, which can be found by selecting the "My Account" link.)  
 Name: Jane Smith  
 Job title: School Nurse  
 Phone number: 111-111-1111  
 Date: 08/01/2017

**Was this report approved by a medical professional?** (Nurse, School Nurse, RN, CNA, LPN, CRNP, PA, DO or MD)  
 Yes

**Is the medical professional the same person as the submitter?**  
 Yes

**Medical Professional:**

First name:	Jane
Last name:	Smith
Job title:	School Nurse
Phone number:	111-111-1111

Close printable copy

The Department of Health recommends that each school prints a paper copy of the School Immunizations Law Report and retains it. If you cannot print immediately upon submitting your report, you can log back into the system at another time and print a copy.

# Instructions for Annual School Immunization Law Report (Reference and Screen Shots 2017-2018)


## To search for previous reports:

The screenshot shows the Pennsylvania Department of Health's School Immunization Law Report (SILR) interface. The top navigation bar includes the Pennsylvania Department of Health logo, the title "School Immunization Law Report (SILR)", and the date "Tuesday, August 01, 2017". A left sidebar contains navigation links such as "v3.1.2", "Username: tester", "Menu", "Add Report", "Search Reports", "Links", "School Procedure Manual (pdf 839KB)", "Pa. Health Immunizations Immunization Schedule", "EdNA", "Vaccine Identification", "SILR Instructional Packet", "My Account", and "Log Out". The main content area is titled "Report Search" and features a yellow "Search tips:" banner. Below the banner, two paragraphs of text provide instructions: "All school nurses have the ability to get to their OWN assigned school's data, including past year's data. Schools are assigned to nurses either during the registration process or by clicking the 'My Account' button and assigning schools. If you have trouble getting to your data, don't put in any search criteria; simply click the 'Search' button instead." and "If searching by School name, it must be typed exactly as it exists in this system, in order to yield search results. If you don't know how the name exists in this system, then don't filter your search by School name." Below the text is a "Search criteria:" form with the following fields: Administrative Unit Number (AUN) (9 digits), School/branch number (4 digits), School name, School type (dropdown), School district (dropdown), County (dropdown), Intermediate Unit (IU) (dropdown), and Report year (dropdown set to 2016). At the bottom of the form are "Search", "Reset", and "Cancel" buttons.

- All school nurses have the ability to access their assigned school's data.
- You may access results from the schools identified under your user ID.
- You may access data from past years.
- Click on the My Account button to access assigned school data.
- If you have trouble accessing the data, do not put in any search criteria; click the Search button.
- If searching by school name, type it exactly as it exists in the system.
- Enter: AUN
- Enter: Branch
- Enter: Year
- Click on Search button.

## Instructions for Annual School Immunization Law Report (Reference and Screen Shots 2017-2018)

### View data details of SILR:



School Immunization Law Report (SILR) Tuesday, August 01, 2017

v3.1.2
Search Results
Records found: 2

Username: tester

**Menu**

Add Report

Search Reports

**Links:**

School Procedure Manual  
(pdf 839KB)

Pa. Health Immunizations  
Immunization Schedule

EdNA

Vaccine Identification

SILR Instructional Packet

My Account

Log Out

AJN-School/branch	School name	EdNA website	School District	Year	Details
123456789-5678	One Great El Sch	<a href="#">View EdNA data</a>	One Great SD	2016	<a href="#">View details</a>
123456789-1234	One Great MS	<a href="#">View EdNA data</a>	One Great SD	2016	<a href="#">View details</a>

Return to search
Cancel

➤ This screen will give you details from past SILR (View details).

**Instructions for Annual School Immunization Law Report  
(Reference and Screen Shots 2017-2018)**

**Step-By-Step General Instructions:**

**Section 1:**

- In Section 1 of the SILR report, enter if you have any exclusions and select the exclusion reason: 1) School is closed; 2) Students are enrolled at home school district; 3) There is no K and no seventh grade; 4) Is this entity a preschool/daycare?
- Provide name, job title, telephone number, the date of the report and who approved the report.
- Each school district is given a nine-digit Administrative Unit Number (AUN) and a four-digit school/branch number. Each school requires a separate report. Do not combine two schools on one report.
- If you do not have access to a computer, mail a hard copy by Dec. 15 to the Department of Health, Division of Immunizations, Health and Welfare Building, Room 1026, 625 Forster St., Harrisburg, PA 17120-0701. Validate all information before mailing. Print a copy of the completed SILR for your records.

**Section 2:**

- In Section 2 of the SILR report, enter the active grades within the school that you are reporting; check the box if you are reporting grades K and 7, only grade K, or only grade 7.

**Section 3:**

- In Section 3 of the SILR report, enter the (Column A) total number of students enrolled in each listed grade section; (Column B) number of students who are medical exempt; (Column C) number of students who are religious exempt; (Column D) number of students who are philosophical/strong moral or ethical conviction exempt; (Column E) number of students who are enrolled provisionally until they complete required immunizations; and (Column F) total number of students denied admission/attendance.

**Section 4:**

- In Section 4 of the SILR report, enter the number of students in kindergarten and seventh grade that have the number of doses indicated of the specific antigen or have had the disease. Enter the specific antigens in each of the listed columns. Do not enter numbers in the shaded blocks.
- Complete this for all immunizations listed for kindergarten and seventh grade. If the student does not have the number of doses specified for a specific antigen, he/she will then be listed as “provisional” unless he/she submits a signed Certificate of Immunization Card (green and white card) with a signed Statement of Exemption to Immunization Law. All other completed doses must be indicated.

If you are submitting online, validate your information before submitting. Once you click Submit, print a copy for your records. Once submitted, the SILR is finalized and cannot be changed. Please contact the DOI at 717-787-5681 if a revision needs to be made or if there are any questions.

**Instructions for Annual School Immunization Law Report  
(Reference and Screen Shots 2017-2018)**

**VII. School Exemptions:**

Annually, the DOH is required to report school vaccination coverage levels to the Centers for Disease Control and Prevention (CDC). One category required is the total number of medical, religious and philosophical exemptions. Below are the definitions.

Medical exemption. Children are exempt from immunization if a physician or physician's designee provides a written statement that immunization may be detrimental to the health of the child.

Religious exemption. Children are exempt from immunization if the parent, guardian or emancipated child objects in writing to the immunization based on contradiction to their religious beliefs.

Philosophical/Strong Moral Ethical Conviction exemption. Children are exempt from immunization if the parent or guardian or emancipated child objects in writing to the immunization based on personal beliefs.

**VIII. SILR Questions – General Information:**

- Question 1: Is this survey required for homeschooled children?**  
Yes, homeschooled children should be counted in the school district in which they reside.
- Question 2: If I complete the SILR online, do I still need to mail in a copy to the DOI?**  
No. Print a completed copy of the SILR for your records.
- Question 3: Can the school nurse change his/her name, email address and/or telephone number?**  
Yes, the school nurse can make necessary changes to his/her name, email address or telephone number in the login page.
- Question 4: If I oversee two different schools in the same district, can I enter both in the same report?**  
No, enter each school separately by its nine-digit AUN and four-digit school/branch number.
- Question 5: Can I enter first grade in the school report?**  
No, you are required to report kindergarten and seventh grade only.
- Question 6: Can I use the same password the previous nurse used?**  
No, your password should be kept confidential. Never use anyone else's password. This is considered a security breach in the system. You should enter your own password and keep it in a safe place.
- Question 7: Should I send the green and white immunization cards to Department of Health?**  
No, the green and white immunization cards are to be kept at the school where the student is enrolled.
- Question 8: My school has merged with another school; what nine-digit AUN and four-digit school/branch number do I use?**  
Contact your school administrator for the current nine-digit AUN and four-digit school/branch number.
- Question 9: My school just moved to a new location, and I cannot find it listed under my schools that I report.**  
Contact your school administrator for the current nine-digit AUN and four-digit school/branch number. Follow the instructions for adding a school to the online SILR.
- Question 10: If my school has closed, should I mark the exclusion box and return the form to DOI?**  
No, you can choose the box for the specific exclusion and click Submit.



**Instructions for Annual School Immunization Law Report  
(Reference and Screen Shots 2017-2018)**

**IX. SILR Questions – Immunization Status:**

**Question 1: Does a student entering seventh grade require Tdap?**

Yes, Tdap is required for entry into seventh grade.

**Question 2: Will a Tdap dose given between ages 7 to 10 years satisfy the requirement for entry into seventh grade?**

Yes, currently one dose of Tdap in a lifetime is recommended.

**Question 3: If a student age 7 years and older started the Td series late and received three doses, is the student considered up-to-date?**

Yes, the student is considered up-to-date as if he/she had received four doses of tetanus and diphtheria as required for school attendance and per school regulations. The first two doses should be separated by at least four weeks, and the third dose given at six to 12 months after the second dose. ACIP recommends that one of these doses (preferable the first) be administered as Tdap. The student would not have four doses of Td as required for school attendance and would be up-to-date with no further documentation required. Tdap would then count as the seventh-grade dose.

**Question 4: If a student received a third dose of polio vaccine at 4 years of age or older and at least 6 months from the previous dose, does he/she need a fourth dose of polio vaccine?**

No. Per the catch-up schedule of the ACIP of the Centers for Disease Control and Prevention (CDC), a fourth dose is not necessary if the third dose was administered at age 4 years or older and at least six months after the previous dose. The student is considered up-to-date and compliant.

**Question 5: Where do we count the student who had the varicella disease (chickenpox) and one dose of vaccine?**

The column labeled "Varicella had disease" is for a student who had chickenpox disease either naturally or as a breakthrough disease from vaccine. The next column "Varicella two doses" is for the student who had two doses of varicella vaccine. In this case, the child would be counted in the "Varicella had disease" column.

**Question 6: What if a child had one dose of varicella vaccine and the medical provider indicates the child had shingles?**

The child would be immune and would not need an additional dose of varicella. He/she would be marked in the box labeled "Varicella had disease," because at some point in time, this child had a case of chickenpox in order to be diagnosed with shingles.

**Question 7: If a child has one MMR vaccine and one measles vaccine, should the child be counted under the MMR 2 doses column?**

No, he/she would be considered provisional, since he/she has not received the second required mumps dose. The student would need two MMR doses to be considered in compliance.

**Question 8: What immunizations titers are not acceptable?**

We do not accept titers for tetanus, diphtheria, polio and mumps.

**Question 9: Johnnie is in kindergarten and has the following immunizations: four doses of DTaP, four doses of polio, two doses of MMR and two doses of Varicella but only two doses of hepatitis B. How should I record this on the SILR?**

You should count him up-to-date under DTaP, Polio, MMR and Varicella, BUT he will not be counted up-to-date under HepB. He will also be counted under (Column E) as provisional, since he does not have his last HepB immunization. A student can be counted as compliant for any immunization if he/she is up-to-date AND can also be counted as provisional if he/she does not have all the required doses listed for all the antigens.

**Instructions for Annual School Immunization Law Report  
(Reference and Screen Shots 2017-2018)**

**Question 10: If a student has an exemption listed and is up-to-date on some of the antigens, should those antigens be counted in the SILR?**

Yes, only count up-to-date antigens the student has received, along with the appropriate exemption.

**Question 11: If a child has all doses specified of a certain antigen, BUT one of the doses was administered more than four days before the recommended interval, would he/she still be considered up-to-date?**

No, the immunizations must be given at the recommended minimum interval to be counted as up-to-date. This child would be counted in the provisional column (Column E) because of the improper spacing.

**Instructions for Annual School Immunization Law Report  
(Reference and Screen Shots 2017-2018)**

**SILR Training Examples:**

1

Eighty students are enrolled in kindergarten. Zeroes are indicated for all exemptions and provisional status. The least number of students that are up-to-date on a specific antigen is 37 (hepB). Therefore, eighty total students minus 37 equals 43 students that are not accounted for. These students should be counted in the exemption or provisional category.

The lowest covered antigen plus total exemptions plus provisional students cannot be less than the total enrollment.

**Incorrect:**

<b>Section 2</b>	<b>Section 3</b>	A	B	C	D	E	F	<b>Section 4</b>							
<b>Active grades within school:</b>	Grade Section	# of Students Enrolled	# of Students Medical Exempt	# of Students Religious Exempt	# of Students Philosophical /Strong Moral or Ethical Conviction Exempt	# of Students Enrolled Provisionally	# of Students Denied Admission or Attendance	<u>DTaP/DTP/DT</u> 4 doses or more	<u>Polio</u> 4 doses or more	<u>MMR</u> 2 doses or more	<u>HepB</u> 3 doses or more	<u>Varicella</u> Had disease	<u>Varicella</u> 2 doses	<u>Tdap/Td</u> 1 dose	<u>MCV</u> 1 dose
<input type="checkbox"/> Grades K and 7															
<input type="checkbox"/> Only grade K	Kindergarten	<b>80</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>46</b>	<b>46</b>	<b>44</b>	<b>37</b>	<b>43</b>	<b>37</b>		
<input type="checkbox"/> Only grade 7	Seventh grade														

**Correct:**

<b>Section 2</b>	<b>Section 3</b>	A	B	C	D	E	F	<b>Section 4</b>							
<b>Active grades within school:</b>	Grade Section	# of Students Enrolled	# of Students Medical Exempt	# of Students Religious Exempt	# of Students Philosophical /Strong Moral or Ethical Conviction Exempt	# of Students Enrolled Provisionally	# of Students Denied Admission or Attendance	<u>DTaP/DTP/DT</u> 4 doses or more	<u>Polio</u> 4 doses or more	<u>MMR</u> 2 doses or more	<u>HepB</u> 3 doses or more	<u>Varicella</u> Had disease	<u>Varicella</u> 2 doses	<u>Tdap/Td</u> 1 dose	<u>MCV</u> 1 dose
<input type="checkbox"/> Grades K and 7															
<input type="checkbox"/> Only grade K	Kindergarten	<b>80</b>	<b>0</b>	<b>10</b>	<b>11</b>	<b>22</b>	<b>0</b>	<b>46</b>	<b>46</b>	<b>44</b>	<b>37</b>	<b>43</b>	<b>37</b>		
<input type="checkbox"/> Only grade 7	Seventh grade														

**Instructions for Annual School Immunization Law Report  
(Reference and Screen Shots 2017-2018)**

2

Forty-five students are enrolled in seventh grade. Zeroes are indicated for all exemptions and provisional status. The least number of students that are up-to-date on a specific antigen is nine for MCV. Therefore, 45 total students minus nine equals 36 students that are not accounted for. These students should be counted in the exemption or provisional category.

The lowest covered antigen plus total exemptions plus provisional students cannot be less than the total enrollment.

**Incorrect:**

<b>Section 2</b>	<b>Section 3</b>	A	B	C	D	E	F	<b>Section 4</b>							
<b>Active grades within school:</b>	Grade Section	# of Students Enrolled	# of Students Medical Exempt	# of Students Religious Exempt	# of Students Philosophical /Strong Moral or Ethical Conviction Exempt	# of Students Enrolled Provisionally	# of Students Denied Admission or Attendance	<u>DTaP/DTP/DT</u> 4 doses or more	<u>Polio</u> 4 doses or more	<u>MMR</u> 2 doses or more	<u>HepB</u> 3 doses or more	<u>Varicella</u> Had disease	<u>Varicella</u> 2 doses	<u>Tdap/Td</u> 1dose	<u>MCV</u> 1 dose
<input type="checkbox"/> Grades K and 7															
<input type="checkbox"/> Only grade K	Kindergarten														
<input type="checkbox"/> Only grade 7	Seventh grade	<b>45</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>43</b>	<b>43</b>	<b>42</b>	<b>39</b>	<b>5</b>	<b>40</b>	<b>43</b>	<b>9</b>

**Correct:**

<b>Section 2</b>	<b>Section 3</b>	A	B	C	D	E	F	<b>Section 4</b>							
<b>Active grades within school:</b>	Grade Section	# of Students Enrolled	# of Students Medical Exempt	# of Students Religious Exempt	# of Students Philosophical /Strong Moral or Ethical Conviction Exempt	# of Students Enrolled Provisionally	# of Students Denied Admission or Attendance	<u>DTaP/DTP/DT</u> 4 doses or more	<u>Polio</u> 4 doses or more	<u>MMR</u> 2 doses or more	<u>HepB</u> 3 doses or more	<u>Varicella</u> Had disease	<u>Varicella</u> 2 doses	<u>Tdap/Td</u> 1dose	<u>MCV</u> 1 dose
<input type="checkbox"/> Grades K and 7															
<input type="checkbox"/> Only grade K	Kindergarten														
<input type="checkbox"/> Only grade 7	Seventh grade	<b>45</b>	<b>0</b>	<b>10</b>	<b>1</b>	<b>25</b>	<b>0</b>	<b>43</b>	<b>43</b>	<b>42</b>	<b>40</b>	<b>5</b>	<b>40</b>	<b>43</b>	<b>9</b>

**Instructions for Annual School Immunization Law Report  
(Reference and Screen Shots 2017-2018)**

Fifty students are enrolled in kindergarten. All are up-to-date with all required antigens except two students. These two students should be counted in the provisional category, unless the parent or guardian has signed a Certificate of Immunization Card Statement of Exemption to Immunization Law.

A signed Certificate of Immunization Card (green and white card) with a signed Statement of Exemption to Immunization Law.

**Incorrect:**

<b>Section 2</b>	<b>Section 3</b>	A	B	C	D	E	F	<b>Section 4</b>							
<b>Active grades within school:</b>	Grade Section	# of Students Enrolled	# of Students Medical Exempt	# of Students Religious Exempt	# of Students Philosophical /Strong Moral or Ethical Conviction Exempt	# of Students Enrolled Provisionally	# of Students Denied Admission or Attendance	<u>DTaP/DTP/DT</u> 4 doses or more	<u>Polio</u> 4 doses or more	<u>MMR</u> 2 doses or more	<u>HepB</u> 3 doses or more	<u>Varicella</u> Had disease	<u>Varicella</u> 2 doses	<u>Tdap/Td</u> 1 dose	<u>MCV</u> 1 dose
<input type="checkbox"/> Grades K and 7															
<input type="checkbox"/> Only grade K	Kindergarten	<b>50</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>48</b>	<b>50</b>	<b>48</b>	<b>50</b>	<b>4</b>	<b>46</b>		
<input type="checkbox"/> Only grade 7	Seventh grade														

**Correct:**

<b>Section 2</b>	<b>Section 3</b>	A	B	C	D	E	F	<b>Section 4</b>							
<b>Active grades within school:</b>	Grade Section	# of Students Enrolled	# of Students Medical Exempt	# of Students Religious Exempt	# of Students Philosophical /Strong Moral or Ethical Conviction Exempt	# of Students Enrolled Provisionally	# of Students Denied Admission or Attendance	<u>DTaP/DTP/DT</u> 4 doses or more	<u>Polio</u> 4 doses or more	<u>MMR</u> 2 doses or more	<u>HepB</u> 3 doses or more	<u>Varicella</u> Had disease	<u>Varicella</u> 2 doses	<u>Tdap/Td</u> 1 dose	<u>MCV</u> 1 dose
<input type="checkbox"/> Grades K and 7															
<input type="checkbox"/> Only grade K	Kindergarten	<b>50</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2</b>	<b>0</b>	<b>48</b>	<b>50</b>	<b>48</b>	<b>50</b>	<b>4</b>	<b>46</b>		
<input type="checkbox"/> Only grade 7	Seventh grade														

**Instructions for Annual School Immunization Law Report  
(Reference and Screen Shots 2017-2018)**

Ninety students are enrolled in kindergarten. Zeroes are indicated for all exemptions and 10 students are on provisional status. The least number of students that are up-to-date on a specific antigen is 80 (polio). Therefore, 90 ninety total students minus 80 equals 10 students that are on provisional status. The 10 students had three doses of polio after 4 years of age and six months from their previous vaccine; these students should not be in the provisional column.

The 10 students should be counted as up-to-date according to the catch-up schedule.

The final dose in the series was administered after the fourth birthday and at least six months after the previous dose.

Per the catch-up schedule of the ACIP of the CDC, a fourth dose is not necessary if the third dose was administered at age 4 years or older and at least six months after the previous dose. The student is considered up-to-date and compliant.

**Incorrect:**

<b>Section 2</b>	<b>Section 3</b>	A	B	C	D	E	F	<b>Section 4</b>							
<b>Active grades within school:</b>	Grade Section	# of Students Enrolled	# of Students Medical Exempt	# of Students Religious Exempt	# of Students Philosophical /Strong Moral or Ethical Conviction Exempt	# of Students Enrolled Provisionally	# of Students Denied Admission or Attendance	<u>DTaP/DTP/DI</u> 4 doses or more	<u>Polio</u> 4 doses or more	<u>MMR</u> 2 doses or more	<u>HepB</u> 3 doses or more	<u>Varicella</u> Had disease	<u>Varicella</u> 2 doses	<u>Tdap/Td</u> 1 dose	<u>MCV</u> 1 dose
<input type="checkbox"/> Grades K and 7															
<input type="checkbox"/> Only grade K	Kindergarten	90	0	0	0	10	0	90	85	90	90	5	85		
<input type="checkbox"/> Only grade 7	Seventh grade														

**Correct:**

<b>Section 2</b>	<b>Section 3</b>	A	B	C	D	E	F	<b>Section 4</b>							
<b>Active grades within school:</b>	Grade Section	# of Students Enrolled	# of Students Medical Exempt	# of Students Religious Exempt	# of Students Philosophical /Strong Moral or Ethical Conviction Exempt	# of Students Enrolled Provisionally	# of Students Denied Admission or Attendance	<u>DTaP/DTP/DI</u> 4 doses or more	<u>Polio</u> 4 doses or more	<u>MMR</u> 2 doses or more	<u>HepB</u> 3 doses or more	<u>Varicella</u> Had disease	<u>Varicella</u> 2 doses	<u>Tdap/Td</u> 1 dose	<u>MCV</u> 1 dose
<input type="checkbox"/> Grades K and 7															
<input type="checkbox"/> Only grade K	Kindergarten	90	0	0	0	0	0	90	90	90	90	5	85		
<input type="checkbox"/> Only grade 7	Seventh grade														