

## Advisory Committee

### Meeting Logistics

Item	Description
<b>Date</b>	August 12, 2021
<b>Time</b>	9:30 a.m.
<b>Location</b>	Telephonic
<b>Purpose/Focus</b>	Spinal Cord Research Advisory Committee Meeting
<b>Notetaker</b>	Bernadette M. Black, Court Report, Sargent's Court Reporting Services, Inc. and Health Research Office Staff, Pennsylvania Department of Health

### Attendees

SCRAC Members:

In Attendance:

- Tyler Kabara, Elizabeth UNIV OF TEXAS
- Chalfin, Jacob CHAIR SC
- Fischer, Itzhak DREXEL
- Charlton, Alexander Father of SC daughter
- Caldera, Franklin UPENN
- Bonninger, Michael UPITT

Not In Attendance:

Department of Health:

In Attendance:

- Iqbal Muneeza, EXEC ADVISOR
- Shinabery, Jared DEP SEC
- Harris, Penny
- Albright, Christopher
- Golas, Sylvia
- Brown, Pamela

Not In Attendance:

Others In Attendance:

## Agenda

ID	Description
1	Minutes from April 15, 2021 SCRAC Meeting
2	Current RFA is with Procurement.
3	Conflict Of Interest
4	How to better promote SC grant
5	Meeting Close

## Discussion

ID	Discussion
1	<ul style="list-style-type: none"> <li>• Minutes from April 15, 2021 SCRAC Meeting               <ul style="list-style-type: none"> <li>○ Charlton – Motion</li> <li>○ Caldera – 2nd</li> <li>○ APPROVED</li> </ul> </li> </ul>
2	<ul style="list-style-type: none"> <li>• Current RFA is with Procurement.               <ul style="list-style-type: none"> <li>○ STATUS – HRO hopes to have RFA back by this Friday (tomorrow).</li> <li>○ Penny will send members the link on the DGS Website where things are posted, and will update on HRO website.</li> <li>○ TIMELINE of RFA:                   <ul style="list-style-type: none"> <li>○ September 1 – Two weeks for Questions</li> <li>○ October 1 – LOI due</li> <li>○ Second Week of October – LOI Closes</li> <li>○ December 17 – Applications Due (we can backtrack dates from here)</li> </ul> </li> </ul> </li> </ul>
3	<ul style="list-style-type: none"> <li>• Conflict Of Interest               <ul style="list-style-type: none"> <li>○ Jake proposed to amend the Conflict of Interest appendix.</li> <li>○ Committee approved adding text to the Conflict of interest so members are required to recuse themselves from reviewing projects submitted by their own institutions. HRO will notify the specific member only – when their institution submits. Will follow NIH procedure.</li> </ul> </li> </ul>
4	<ul style="list-style-type: none"> <li>• How to better promote SC grant               <ul style="list-style-type: none"> <li>○ Penny will forward an email to the advertisement and announcement to the members, and members will forward to colleagues and other places that may benefit.</li> <li>○ Penny will update the members on the press release as soon as possible.</li> <li>○ September 1, 2021, will be on the website and on the press releases for the LOIs.</li> </ul> </li> </ul>
5	<ul style="list-style-type: none"> <li>• Meeting Close               <ul style="list-style-type: none"> <li>○ Fischer – Motion</li> <li>○ Boninger - Second</li> </ul> </li> </ul>