STATE REGISTRAR NOTICE

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<tr>
<td>July 24, 2019</td>
<td>July 24, 2019</td>
<td>PAVRMS Users</td>
<td>Audrey C. Marrocco State Registrar</td>
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**Notice:**

This is a reminder about the security of user identifications (accounts) and passwords for the Pennsylvania Vital Records Management System (PAVRMS). Currently, DAVE™ (DAVE) is the electronic system used for PAVRMS for the electronic reporting of births and deaths.

Each user identification for PAVRMS is established upon receipt of a signed DAVE User Account Request Form. The user’s signature on that form serves as an attestation and agreement to a number of terms including the following:

- **Adherence to the DAVE User Agreement and Confidentiality Policy** – that policy includes (among other terms) the following:
  - An individual’s user identification and password must be kept under their personal control at all times.
  - An individual’s user identification and password can only be used by one person (that individual).
  - A user’s password must be kept secret.
  - A user is responsible for all activities that occur under their user identification and password.

- An individual who certifies an electronic vital record agrees that each time an electronic signature is affixed by means of their user identification and password it shall be presumed to be their signature.

Access to PAVRMS (the DAVE electronic birth and death system) is contingent upon compliance with all terms of the DAVE User Agreement and Confidentiality Policy. If a PAVRMS user violates the policy, the Bureau of Health Statistics and Registries reserves the right to terminate that user’s access to the DAVE system.

Please see the Contact Information section to direct any questions about this State Registrar Notice or the DAVE User Agreement Confidentiality Policy.
Contact Information:

Bureau of Health Statistics and Registries
Phone: 800-323-9613
Email: RA-DHVRBusWorkflow@pa.gov

Reference:

DAVE™ User Account Request Form
DAVE™ User Agreement and Confidentiality Policy