

Validating a Death Case

1

When all of the data has been entered for your section of the death case, click the **Validate Page** button to initiate the validation process.

Validate Page Next Clear Save Return

2

The Death Registration Menu indicates the status of each screen by displaying red, yellow, or green symbols.

- **Red X** indicates validation errors that must be corrected.
- **Yellow** circle indicates validation errors that must be overridden or corrected.
- **Green** checkmark indicates no validation errors.

Medical Certification	
✓	Pronouncement
●	Place of Death
✓	Cause of Death
✗	Other Factors
✓	Certifier

View the error message(s) at the bottom of each screen with a red or yellow symbol for instructions to correct or override each issue.

Validation Results		List All Errors	Save Overrides	Hide
Error Message	Override	Goto Field	Popup	
DR_5005: "Was There A Pregnancy Within The Last Year ?" cannot be left blank. Select the appropriate entry to indicate whether decedent was pregnant within the last year.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

3

If an error can be overridden, determine if the data is correct.

- If it is **not** correct, correct the data and click the **Save** button.
- If it **is** correct, select the **Override** checkbox for that error message and click the **Save Overrides** button.

Save

Save Overrides		Override	Goto Field	Popup
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Note: After a yellow error is overridden, the validation symbol will always remain yellow. But as long as the override was successful, it will not prevent the case from being signed or certified.

4

When corrections are made, click the **Save** button to save your change(s) before navigating to any other screen.

Validate Page Next Clear **Save** Return

5

When all changes are complete, click the **Validate Page** button to run the system validation rules again.

Validate Page Next Clear Save Return

6

When all information is valid and/or overridden, the menu will display all green (or green and yellow) symbols indicating that the case is ready to be signed or certified.

If you are a funeral director or medical certifier, the **Sign** or **Certify** link will appear on the Death Registration Menu.

Personal Information	
●	Decedent
✓	Resident Address
✓	Family Members
✓	Informant
✓	Disposition
✓	Decedent Attributes
	Sign

Medical Certification	
✓	Pronouncement
✓	Place of Death
✓	Cause of Death
✓	Other Factors
✓	Certifier
	Certify

IMPORTANT: Support staff will never see the **Sign** or **Certify** links, even when a case is completely validated.