

## Certifying A Death Case

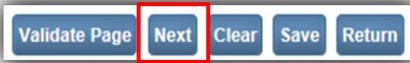
**Notes:**

- This Quick Reference Sheet is for the role of a Coroner/Medical Examiner only. This functionality is not for use by staff in a coroner/medical examiner office. Use of another user's login credentials to perform this functionality is strictly prohibited and a violation of the User Agreement and Confidentiality Policy.

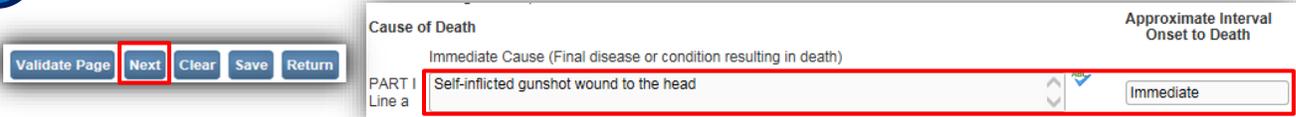
**1** From the decedent's death case, click the **Pronouncement** link on the *Medical Certification* section of the Death Registration Menu to review and verify the information.



**2** Click the **Next** button to review and verify the Place of Death information.



**3** Click the **Next** button to enter or verify the Cause of Death information.



**4** Click the **Next** button to review and verify the Other Factors information.



**5** Click the **Next** button to review and verify the Injury information.



**6** Click the **Next** button to review and verify the Certifier information.

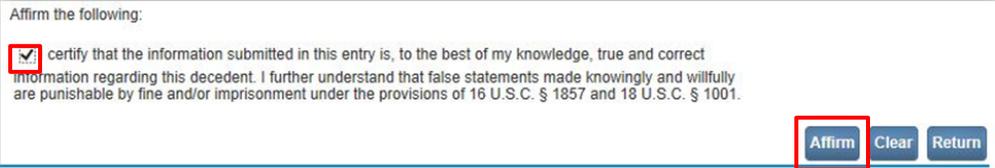


**7** Click the **Certify** link on the Death Registration Menu to review the Affirmations screen.

**IMPORTANT:** The **Certify** link only displays for medical certifiers, and only when all of the medical information has been validated. If you are a medical certifier and the **Certify** link is not displaying, click the **Validate Page** button to validate the case.



**8** Select the **Affirm** checkbox and click the **Affirm** button to certify the case.



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When the case is affirmed, a confirmation message displays and the **Certify** link has a checkmark next to it.

**Affirmations**

**Authentication successful.**

- ✓ Cause of Death
- ✓ Other Factors
- ✓ Certifier
- ✓ **Certify**