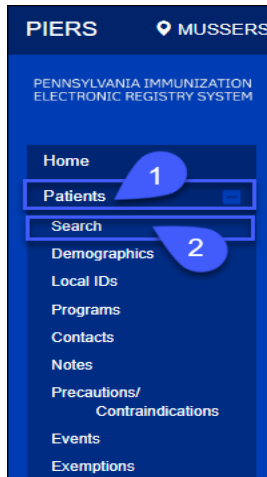


Search for Patient

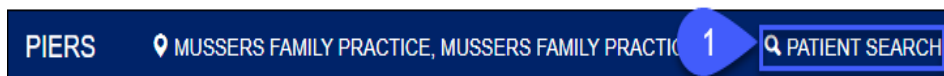
Even if you know a patient is new to the clinic, you must search for them first to reduce duplicates in the system. In PIERS, there are two ways you can search for a patient.

Navigation Menu



1. From the left **Navigation Menu**, click the **Plus (+)** icon to open the **Patient** module.
2. Select the **Search** link.

PIERS Header



1. Select the **Patient Search** link in the header of PIERS.

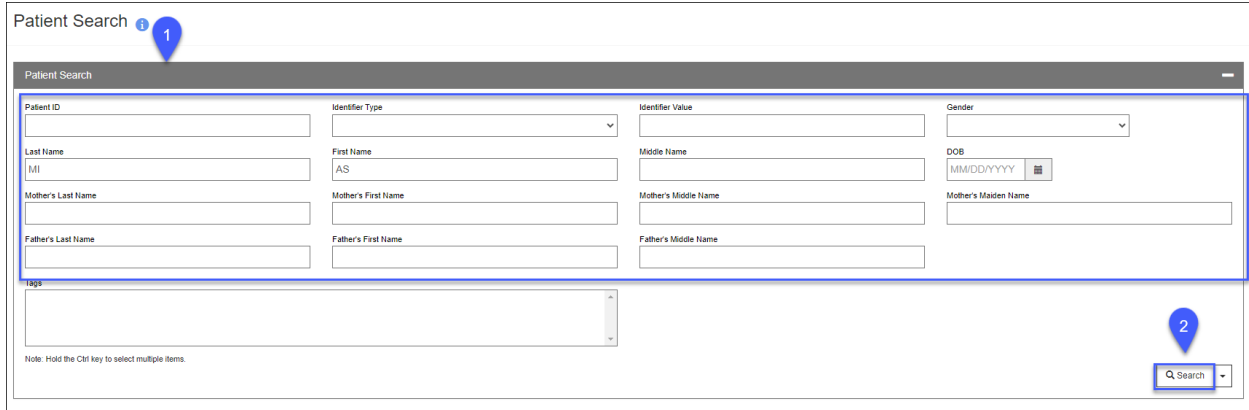
Once you select your search option, the **Patient Search** screen displays. There are no required fields, however, there is a minimum of required information you must enter. If you search without meeting the minimum requirements, a message displays the minimum search criteria.

Minimum Search Criteria

Minimum Search Criteria Required
You must specify at least one of the following:
- Patient Id
- Identifier Type and Value
- Two letters of the first and last name
- Two letters of both Mothers Last Name and Mothers First Name
- Two letters of Mothers Last Name, plus DOB
- Two letters of Mothers Maiden Name plus 2 letters of either Patient First Name or Last Name or DOB
- Two letters of Father Last Name, plus two letters of Father First Name and/or 1 letter of Father Middle Name
- Two letters of Father Last Name, plus DOB

NOTE: If you enter a value in a field that is unique to the patient, such as a **Patient ID**, then only that field is required to perform the search.

Patient Search



Patient Search

Patient Search

Patient ID
 Identifier Type
 Identifier Value
 Gender

Last Name
 First Name
 Middle Name
 DOB

MI
 AS
 MM/DD/YYYY

Mother's Last Name
 Mother's First Name
 Mother's Middle Name
 Mother's Maiden Name

Father's Last Name
 Father's First Name
 Father's Middle Name

Tags

Note: Hold the Ctrl key to select multiple items.

1. Enter your search criteria.
2. Click **Search**.

Search Results

If the patient exists in PIERS, the search results display, and you can perform actions within the patient's record.

ID	Name	Insurance	Gender	DOB	Patient Icons	Audit	Actions
26	MILLER, ASHLEY 2806 W ROSEGARDEN BLVD MECHANICSBURG, PA 17055		FEMALE	04/11/2012			DEMOGRAPHICS

If your patient is not found, scroll to the bottom of the screen, and select **New Patient**.



NOTE: For details on how to add a new patient, reference the **Add New Patient PIERS Quick Reference Sheet**.