

## Add New On-Hand Inventory Items – With a Shipment File

When vaccine orders are placed in PIERS, VFC Program staff submit approved vaccine orders to VTrckS. Once VTrckS has shipped vaccine to satisfy the orders, VFC Program staff upload the corresponding shipment data into PIERS. When the vaccine is delivered to the clinic, users should utilize this method to receive the shipment and add the vaccine to inventory on-hand.

PENNSYLVANIA IMMUNIZATION ELECTRONIC REGISTRY SYSTEM	Vaccine Inventory On-Hand 👩 Learn More	Add New Inventory
Home Patients	Filter Options	-
Immunizations	Inventory Location Status	
IZ Quick Add	ON-HAND	
Inventory	Vaccine Funding Source	
On-Hand 3		▼ Filter ▼
Electronic Decrementing Reconciliation		
Vaccine Orders Vaccine Returns	⇒ Doses ⇒ ⇒ ÷ Exp ≑ Funding ⊕ On ≑ Expiring ÷ Location Vaccine (Brand) Mfg NDC Lot No Date Source Hand Soon Audi	it Action

- 1. Click Inventory.
- 2. Click Vaccines.
- 3. Click **On-Hand**.
- 4. Click the Pending VTrckS Shipment link.

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Jonding V/Trok C C	hinnento						
rending v freks s	snipments						
	Date		Lot	Quantity			
Order ID / Line Numbe	Date er Shipped Va	ccine NDC	Lot Number	Quantity Shipped			
Order ID / Line Numbe TITUS FAMILY PRACT	Date er Shipped Va IICE - 669915	ccine NDC	Lot Number	Quantity Shipped			
Order ID / Line Numbe TITUS FAMILY PRACT 2023102466991502 / 1	Date er Shipped Va IICE - 669915 10/26/2023 CC	CCINE NDC	Lot Number 055-04 W02651	Quantity Shipped	Details	Receive	Dismiss (?

The Pending VTrckS Shipments screen displays.

5. Click Receive.



Vaccine Inventory () Learn More					
View					
	<b>0</b>				
Date/Time *	11/07/2023 E 11:03 AM (HR:MMA/P)				
Inventory Location *	TITUS FAMILY PRACTICE > TITUS FAMILY PRACTICE - MECHANICSBURG V				
Vaccine   Mfg   NDC   Brand *	COVID TRIS-SUC (PFR 5-12)   PFR   59267-1055-04   PFR COVID TRIS-SUCROSE (10 X 10 (0.2ML/DOSE) MDV) 🗸				
Lot Number *	W026512				
Expiration Date *	08/22/2024				
Funding Source *	VFC ¥				
Doses Adjusted *	100				
Container Id					
Comments	RECEIVED FROM SHIPMENT 0512891362 ON 10/27/2023 FOR VACCINE ORDER 2023102466991502, LINE ITEM 1, PED INTENT.				

The View screen displays.

- 6. Enter the **Time**.
- 7. Select the appropriate **Inventory Location**.
- 8. Click Create.

✓ Success The Record Has Been Saved ×

The Success message displays.