

**COVID-19 Vaccine for Staff and Residents of Long-Term Care Facilities
Long-Term Care Facility Checklist**

- If your facility does not have access to COVID-19 vaccine, reach out to your long-term care pharmacy to see if they are enrolled in PA-SIIS and the FPP:
 - If the long-term care pharmacy is enrolled in both, request COVID-19 vaccine and schedule clinic when notified of receipt.
 - If the long-term care pharmacy is not currently enrolled, they can refer to the Long-Term Care Pharmacy Checklist.
- If your long-term care pharmacy does not plan to enroll in PA-SIIS and the FPP, check the list of [participating pharmacies](#) available on CDC's website. (The list of participating pharmacies is in alphabetical order by state; scroll through to get to Pennsylvania.) If there are no participating pharmacies available for your facility, email ra-dhccovidvax@pa.gov for assistance. Please include the facility name, point of contact name, and a description of the actions taken to connect with an eligible long-term care pharmacy.
- If your facility has an in-house pharmacy that would like to enroll in PA-SIIS and the FPP to receive COVID-19 vaccine directly from a Partner, refer to the Long-Term Care Pharmacy Checklist.
- If your facility and your eligible long-term care pharmacy mutually agree to enter into a subcontractor arrangement to allow your facility to administer the vaccine received from the eligible long-term care pharmacy, it must be in accordance with CDC requirements (which will be provided by the Partner).
- If your facility is unable to connect with an eligible long-term care pharmacy to order COVID-19 vaccine, email ra-dhccovidvax@pa.gov for assistance. Please include the facility name, point of contact name, and a description of the actions taken to connect with an eligible long-term care pharmacy.