



**Division of Acute and Ambulatory Care**  
**Expedited Exceptions Request Form for Hospital and**  
**Ambulatory Surgery Facilities**

**Facility Requesting Exception** \_\_\_\_\_  
**Facility Street Address\*** \_\_\_\_\_  
**Facility Contact Name** \_\_\_\_\_  
**Contact Mailing Address** \_\_\_\_\_  
**Contact Email Address** \_\_\_\_\_  
**Contact Phone Number** \_\_\_\_\_ **Facility License #** \_\_\_\_\_  
**Surveyor Name** \_\_\_\_\_

\*Please provide name and address for each facility to which the exception will be applied.

**Specific regulation for which the facility is requesting an expedited exception:**

- \_\_\_ 28 Pa. Code §107.2 Medical Staff Membership
- \_\_\_ 28 Pa. Code §107.62(a) Oral Orders (b) Medical Staff By-laws
- \_\_\_ 28 Pa. Code §123.25(2) Control of Anesthetic Explosion Hazards
- \_\_\_ 28 Pa. Code §127.32 Written Orders (Radiology Services)
- \_\_\_ 28 Pa. Code §555.32(a) Administration of Anesthesia (CRNA Students)
- \_\_\_ 28 Pa. Code §569.35(7) General Safety Precautions (flammable agents in ASF)
- \_\_\_ 28 Pa. Code §555.31(a) Anesthesia Services (Propofol)

**I am submitting the following documents required by the Department for consideration of this request:  
(list all required documents using document title)**

**YOU MUST INCLUDE A COMPLETED CHECKLIST WITH YOUR  
EXPEDITED EXCEPTION REQUEST**

**Signature of individual appointed by the Governing Body** \_\_\_\_\_ **Title** \_\_\_\_\_  
The person appointed by the Governing Body of the facility who is responsible for the management and operations of the facility must sign the Expedited Exceptions Request form.

**Beginning on October 1, 2014, all DAAC Exception requests must be submitted as PDF documents to the following email address: [ra-paexcept@pa.gov](mailto:ra-paexcept@pa.gov)**

## **Checklist for Expedited Exception**

### **28 Pa. Code §107.2 Medical Staff Membership**

**(admit podiatrists to the medical staff of the hospital.)**

**Documentation to be provided to the Department by the facility**

\_\_\_\_\_ Medical staff bylaws.

## **Checklist for Expedited Exception**

### **28 Pa. Code §107.62 (a,b) Oral Orders (Verbal Orders)**

#### **Documentation to be provided to the Department by the facility**

\_\_\_\_\_ Written policy specific to oral orders that includes and reflects all regulatory requirements and all the hospital's procedures pertaining to oral orders, including time requirement for counter signature of the issuing physician.

\_\_\_\_\_ Written policy specific to sound-alike drugs and the use of oral orders

\_\_\_\_\_ Process for monitoring and tracking the incidence of oral orders

\_\_\_\_\_ Medical staff bylaws must specify the personnel qualified to accept oral orders

\_\_\_\_\_ Copy of appropriate section of medical staff bylaws

## **Checklist for Expedited Exception**

### **28 Pa. Code §123.25 (2) Control of Anesthetic Explosion Hazards**

### **28 Pa. Code §569.35 (7) Non Flammable Agents in Surgical Suite**

- \_\_\_\_\_ Hospital policies and procedures for use of skin preparation solutions that contain combustible agents, including:
  
- \_\_\_\_\_ Procedures for use of skin preparations that contain combustible agents in surgical settings where electrocautery, laser or other sources of ignition may be present in order to reduce the risk of fire associated with the use of combustible skin preparations.
  
- \_\_\_\_\_ Content and documentation of annual mandatory education provided to all staff, including the physician staff, involved in the use of surgical skin preparations that contain combustible agents.
  
- \_\_\_\_\_ Documentation of notification to the facility's general liability carrier regarding use of surgical skin preparations that contain combustible agents any response by the insurance carrier.

## Checklist for Expedited Exception

### 28 Pa. Code §127.32 Written Orders (Radiology Services)

\_\_\_\_\_ Approved policy for authorizing practitioners who are not on the medical staff to order outpatient diagnostic radiology services.

The approval process must include assurance that the practitioner:

\_\_\_\_\_ possesses a current valid PA professional license

\_\_\_\_\_ is authorized by PA professional licensure statute and/or regulation to order diagnostic radiology services

\_\_\_\_\_ has professional liability insurance, if appropriate

## **Checklist for Expedited Exception**

### **28 Pa. Code §555.32(a) Administration of Anesthesia (CRNA Students)**

\_\_\_\_\_ A signed affiliation agreement between the facility and the nurse anesthesia education program or school setting forth the terms and conditions of student clinical training in that facility. If the affiliation agreement is an umbrella agreement covering multiple sites within a healthcare system, it must specifically name the ASF as a clinical teaching site.

\_\_\_\_\_ Evidence of the education program's/school's current valid COA accreditation.

## Checklist for Expedited Exception

### 28 Pa. Code §555.31(a) Anesthesia Services (Propofol)

Policies and procedures reflecting minimum requirements:

- \_\_\_\_\_ Propofol will be administered only for sedation.
  
- \_\_\_\_\_ No general anesthesia is to be administered at the Class B facility.
  
- \_\_\_\_\_ Only a CRNA or anesthesiologist with training and experience in the management of general anesthesia and credentialed by the facility shall administer the propofol.
  
- \_\_\_\_\_ The CRNA or anesthesiologist administering the propofol shall be qualified to rescue patients from any level of sedation, including general anesthesia.
  
- \_\_\_\_\_ The facility must have equipment necessary for patient rescue readily available at all times.
  
- \_\_\_\_\_ A facility seeking initial licensure must request an expedited exception to 551.31(a) within 48 hours of state licensure in order to avoid citation by the department's surveyors.