



November 6, 2015

Dear Potential Applicant:

You are invited to submit an application to the Pennsylvania Department of Health for A Study on the Effect of Epidiolex in Children with Intractable Epilepsy in accordance with the enclosed Request for Applications (RFA67-39). The effective date for the Grant will be June 1, 2016.

All questions regarding this RFA must be directed in writing to the Manager, Health Research Program, through email at [ra-healthresearch@pa.gov](mailto:ra-healthresearch@pa.gov) no later than 2:30 p.m. on November 13, 2015. All questions should include the specific section of the RFA about which the potential applicant is questioning. A pre-application conference will be held at 10:00 a.m. on November 20, 2015 at the Pennsylvania Department of Health, conference room 129, Health and Welfare Building, 625 Forster Street, Harrisburg, PA 17120-0701. Since facilities are limited, it is requested that you limit your representation to two individuals. Pre-registration is not required. Answers to all questions will be posted at [www.emarketplace.state.pa.us](http://www.emarketplace.state.pa.us). Click on 'Solicitations' and search for the above RFA number.

Please submit your application in the following format:

1. Five CD-R/DVDs containing an electronic copy of the following parts of the application: Appendix A – Attachment 1, Cover Page, submitted in Microsoft Word; Appendix A – Attachment 2, Research Proposal, submitted in PDF; Appendix A – Attachment 3, Letters of Support, submitted in PDF; and Appendix C – Budget submitted in Microsoft Excel.
2. One original and four paper copies of the remaining parts of the application (all documents listed in Part Two of the RFA except Appendix A and Appendix C).

Your application must arrive in the designated room at the following address no later than **2:30 p.m. on December 8, 2015**.

RFA67-39  
Director, Division of Contracts  
Bureau of Administrative and Financial Services  
Pennsylvania Department of Health  
Room 824, Health and Welfare Building  
625 Forster Street  
Harrisburg, Pennsylvania 17120-0701

**LATE APPLICATIONS WILL NOT BE ACCEPTED REGARDLESS OF THE REASON**

Please write "APPLICATION ENCLOSED RFA67-39" in large block letters on the envelope or overnight/priority mail label.

We expect that the evaluation of applications and the selection of Grantees will be completed within six months of the submission due date.

Sincerely,

Lori Stubbs  
Acting Director  
Bureau of Administrative and Financial Services